

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, FEBRUARY 8, 2024

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the January 24, 2024 Commission Meeting Minutes**; Roll Call: All Aye

Perkins High School student Ar'Ciele Oglesby-Riddle introduced herself to the Commissioners. She stated she would like a career working in politics starting behind the scenes in government while working her way up to possibly running for an elected position one day.

Public Comment.

Mary Brown, 118 Rye Beach Road, Huron, inquired about the Rye Beach Road Wastewater Treatment Plant. She lives across the street and stated that the smell is very problematic. She has spoken with the Utilities Director John Rufo about this issue and he stated it was the Commissioners' decision to choose the odor reduction alternate in the bid to rehabilitate the treatment plant. Mr. Rufo was present and stated that there are two alternates with this project, one includes the odor reduction and one does not. He stated that it will cost an additional \$370,000 to help reduce the odor at this plant. The Commissioners thanked Ms. Brown for attending and for speaking to the Commissioners. After further consideration, the Commissioners agreed to choose the alternate that will achieve odor reduction for this project.

County Administrator re Various Issues.

Casino Tax - County Administrator Hank Solowiej reported that January casino tax totaled \$259,000, compared to \$254,000 last January.

Healthy Aging Grants - Hank noted that there are two subrecipient agreements going through the Board meeting today. One with Serving Our Seniors and the other with Erie Metropolitan Housing Authority. The Healthy Aging Grant Funds will be distributed evenly between these two agencies and they will report back to Hank. Job and Family Services is also on standby if a timing issue arises and monies need to be spent.

H2Ohio Grant - The application has been submitted for the Chlorine Reduction Grant in the amount of \$75,000 through H2Ohio. If this grant is approved, new equipment will be purchased that will help dissolve the salt on the roads, which will prevent the road salt from moving into the waterways. Mr. Old stated that the County has the responsibility to ensure that roads are properly salted and if the equipment we have now is preventing that from happening then we, as the County, need to do better for the residents of Erie County.

Sandusky Transit System - Mr. Shenigo asked if Hank could find the status of the point-to-point transportation contract that Job and Family Services has with the Sandusky Transit System. Mr. Shenigo noticed an STS bus sitting idle in an empty parking lot and would like to ensure that clients at Job and Family Services are getting the transportation they need. Mr. Shoffner noted that, the Sandusky Transit System, has timed routes and there are times when the buses have to sit and wait before heading to another stop.

Courier Van - Mr. Old asked about the Equipment Outlay and Request Form for the purchase of a new courier van. Mr. Old wanted to ensure that this van was in the budget for this year, with Mr. Solowiej stating yes.

Tax Collection - Mr. Shoffner mentioned that the Treasurer's Office will be collecting the first half of taxes at certain locations in Vermilion, Castalia, Milan, and Huron in the near future.

Treasurer Caleb Stidham was present at the meeting and Mr. Old inquired about the public's use of credit card payments, which is a new feature for residents to pay their taxes. Mr. Stidham stated that the residents have started to take advantage of the credit card system to make payments. Mr. Stidham has seen a substantial increase in residents paying online. There is a fee charged for using 2.39% charged fee for credit card 1% fee for use of a debit card. Mr. Old asked what the office hours are for the Treasurer's Office, with Mr. Stidham replying that the office is open 8:00 a.m. to 5:00 p.m. Monday through Friday. Mr. Old asked if they closed for lunch, with Mr. Stidham stating no. Mr. Old asked how this is possible, with Mr. Stidham stating his staff staggers their lunch time and when they start work to ensure that the office is fully staffed all day long. Mr. Old commended Mr. Stidham for having his office remain open when this has been a challenge in the past for much larger offices.

On motion of Mr. Shoffner and second of Mr. Old, Board appoints Transportation Planner Kevin Cannon as Representative to the **SCIP/LTIP District #5 Public Works Integrating Committee** for a three-year term, expiring 3/28/27; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board appoints Transportation Planner Kevin Cannon as Representative and Regional Planning Director Tim King as Alternate to the **SCIP/LTIP District #5 Public Works Executive Committee** for a one-year term expiring 12/31/24; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board **cancel**s the Wednesday, **February 21, 2024 Commission Meeting**; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board appoints Sheriff Paul Sigsworth, as the Elected Official designee, to the **County 9-1-1 Program Review Committee**; Roll All: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Schippel's Excavating & Concrete, LLC**; Roll Call: All Aye (#24-42 - mowing on designated roads in Erie County for years 2024-2026 - \$38,245.14)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **National Carpet Mill Outlet, Inc.**; Roll Call: All Aye (#24-43 - Jail Shower Tile Replacement Project - \$20,400.00)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment for services and supplies** provided to: Thomson Reuters, FTG of Greater Ohio LLC, Precision Body & Frame, Sandusky Artisans Cooperative, Northern Ohio Truck and Valley Ford of Huron; Roll Call: All Aye (#24-44)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#24-45)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#24-46)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into Amendment No. 14 with **Aramark Correctional Services, LLC**; Roll Call: All Aye (#24-47 - increasing price per meal and extending the term of the agreement from 1/1/24 - 12/31/24)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Ninke Lawn Services, Inc.**; Roll Call: All Aye (#24-48 - lawn and landscape maintenance for 2024 season at The Meadows at Osborn Park - \$17,050.00)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#24-49)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations and a budget modification** re General Operating Fund: Facilities, Board of Elections, Recorder, Clerk of Courts and Adult Probation; Juvenile Detention Facility; Ditch Operations/Maintenance Fund; Public Assistance Fund; Dog & Kennel Operating Fund; Delinquent Real Estate Treasurer Fund; Northern Ohio Juvenile CCF Fund; STEP Grant Sheriff Fund; IDEP Grant - Sheriff Fund; Drug Court - SOR Grant Fund; CCA 2.0 2024-2025 Grant Fund; 10/23-9/24 SVAA Grant Fund; and Solid Waste District Fund; Roll Call: All Aye (#24-50)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make an **interfund transfer** re Workforce Innovation & Opportunity Act Fund; and Public Assistance Fund; Roll Call: All Aye (#24-51)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a First Amendment to the Services Agreement between **Perennial Advantage of Ohio, Inc. and Continuing Health Care Solutions**, on behalf of The Meadows at Osborn Park; Roll Call: All Aye (#24-52 - amending Exhibit 2, Section 4, Quality Incentive Program)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Invoice Cloud, Inc.**; Roll Call: All Aye (#24-53 - providing online payment options to sewer and water customers for DOES - Billing Office)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Subrecipient Agreement with **Serving Our Seniors**; Roll Call: All Aye (#24-54 - administering grant funds from the Ohio Department of Aging Grant - \$133,578.50)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Subrecipient Agreement with **Erie Metropolitan Housing Authority**; Roll Call: All Aye (#24-55 - administering grant funds from the Ohio Department of Aging Grant - \$133,578.50)

Board approves Revised Auditor's Certificate for **Blue Technologies** in an additional amount of \$600.00 re providing a service agreement on a Konica Minolta bizhub C558 printer/copier/scanner for Commissioners' Office.

Board approves Revised Auditor's Certificate for **VOYA Financial - Reliastar Life Insurance Company** in an additional amount of \$78,400 re providing life insurance coverage to Erie County employees for Human Resources.

Board approves Revised Auditor's Certificate for **Flores & Associates, LLC** in an additional amount of \$5,000 re providing administrative services relating to employee leave of absence and accommodation policies for Human Resources.

Board approves Revised Auditor's Certificate for **Blue Technologies** in an additional amount of \$300.00 re Konica Minolta bizhub 458e printer/copier/scanner for Recorder's Office.

Board approves Revised Auditor's Certificate for **Richland Engineering, a Wallace & Pancher, Inc. Company** in an additional amount of \$100,749.99 re conducting a survey and providing recommendations for improvements to the chronic flooding on State Route 60 for the Regional Planning Department.

Board approves Revised Auditor's Certificate for **US Bank Equipment Finance** in an additional amount of \$7,450 re providing a lease for Ricoh IM C4500 color copier and Ricoh MP CW2201SP wide format color system for Regional Planning.

Board approves Revised Auditor's Certificate for **Accurate Business Machines** in an additional amount of \$1,500 re providing support services on the dispatch machine at the Sheriff's Office.

Board approves **County Engineer's Estimate of Cost** in the amount of \$578,000 re Harmon Road Structure F-408 Replacement, Florence Township.

Board approves Equipment Outlay and Request Forms for **Facilities** re General Service van in the amount of \$55,000 and Courier van in the amount of \$38,500.

Board approves Equipment Outlay and Request Form for **Adult Probation** re free standing kiosk in the amount of \$12,000.

Board authorizes expenses for **Tim Jonovich**, EMA, attending OEMA Spring Conference/EMAO meeting in Columbus, Ohio, on 4/16 - 4/17/24 in an estimated amount of \$339.00.

Board approves Travel Request Form for **Donna Patrick**, The Meadows at Osborn Park, attending AAPACN 2024 Award Winners Conference (receiving the Clinical Nurse Leader of the Year Award) in Hollywood, Florida, on 4/10 - 4/13/24 at no cost.

Board authorizes expenses for **Ellen Schirg**, Regional Planning, attending the Ohio Conference of Community Development - CDBG Training and Certification (virtual seminar) on 2/27 - 2/29/24 in an estimated amount of \$250.00.

Board approves Personnel Action forms for **ECDJFS** re **Gina Sellers**, from Investigator 2 to Account Clerk 3 effective 2/5/24; and **Karri Sharkey**, from Account Clerk 3 to Social Service Worker 2 effective 1/22/24.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Amber Brown**, full-time STNA, resignation effective 2/1/24; **Erica Garner**, full-time LPN, resignation effective 1/28/24;

Keyonia Germon, full-time LPN, employment effective 2/13/24; **Elizabeth Jones**, full-time STNA, resignation effective 2/16/24; and **Danielle McNair**, full-time STNA, employment effective 2/13/24.

Received letter from County Engineer re **the ditch maintenance assessments for the tax year 2024 and consideration to levy these assessments on the tax duplicate**. Board determines not to place levy on the tax duplicate for ditch maintenance assessments, per O.R.C. 6131.52.

Received letter from Sheriff Sigsworth re estimate of \$250.00 to be charged on **gasoline credit cards** for the month of March, 2024, per O.R.C. 31.27.

Received cover letter and copy of **Jail Meal and Turn Key Report** from Sheriff Sigsworth for the month of January 2024, per O.R.C. 311.20.

Received cover letter and copy of **Transportation of Prisoners Report** from Sheriff Sigsworth, per O.R.C. 325.07.

Received letter from Tim Jonovich, EMA Director, **requesting the Commissioners to vote on a member for the County 9-1-1 program review committee**. Board appoints Sheriff Sigsworth as Elected Official member.

Received thank you letter from Kiwanis Club of Sandusky re **contribution to the Erie County Imagination Library**.

Received copy of letter to Erie County Budget Commission Members from Alyssa Heater, Finance Manager re **2024 Revised Estimated Resources**.

Received copy of Journal Entry from Ohio Department of Taxation re **notice of reappraisal and triennial update of real property values in each County of Ohio**.

Received copy of **Monthly Financial Report** for the month of January, 2024 from Erie County Auditor, per O.R.C. 319.15.

Received copy of **2023 Erie County Sheriff's Office Annual Report**.

Received copy of **Serving Our Seniors Audited Financial Statements** for years ended September 30, 2023 and 2022,

Received copy of **2023 Serving Our Seniors Annual Report**.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns**; Roll Call: All Aye